



FOUR SEASONS HOTEL

*San Francisco*

***TAGLaw & TIAG Conference  
INDIVIDUAL RESERVATION FORM***

Guest First Name: \_\_\_\_\_

Guest Last Name: \_\_\_\_\_

Number of guest(s): \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

Credit Card number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Name on the card (if different from the reservation's name): \_\_\_\_\_

Bedding Request: King or 2 Twins (circle one)

Smoking or Non-smoking (circle one)

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Special Request(s): \_\_\_\_\_

How would like to receive the reservation confirmation?: (circle one)

Email Phone Fax

Confirmation number: \_\_\_\_\_

The special group room rate is **\$335** plus tax per night and the room block is available for **May 6 – 9, 2012**. Please make reservations by **April 3, 2012** in order to receive the special group rate. The group rate may not be honored if the reservation is received after **April 3, 2012** or the room block is completely full. The group rate may be available pre and post group dates (up to three days before and after and based upon availability); Please call Reservations to inquire. The confirmation will be sent to you within 24 hours. The reservation is not confirmed until you receive the confirmation from the hotel. Please contact us if you don't receive your confirmation within 24 hours. Please be aware that No-show and late cancellation (within 24 hours of arrival) will result in one night room and tax no-show or late cancellation fee.